# YEARLY STATUS REPORT - 2023-2024

## Part A

## Data of the Institution

**1.Name of the Institution**  Patuck-Gala College of Commerce & Management

- Name of the Head of the institution  Dr. Meeta Seta

- Designation  Principal In-charge

- Does the institution function from its own campus?  Yes

- Phone no./Alternate phone no.  +918828877021

- Mobile No:  9167232152

- Registered e-mail  patuckgala.degreecollege@gmail.com

- Alternate e-mail  meeta.seta@patuck.edu.in

- Address  Patuck Campus, 100, Nehru Road, Rustomba Patuck Marg, Vakola Bridge, Santacruz (E).

- City/Town  Mumbai

- State/UT  Maharashtra

- Pin Code  400055

**2.Institutional status**

- Affiliated / Constitution Colleges  Affiliated

- Type of Institution  Co-education

- Location  Urban

- Financial Status                        **Self-financing**


- Name of the Affiliating University      **University of Mumbai**

- Name of the IQAC Coordinator            **Renita Vazirani**

- Phone No.                               **9920660522**

- Alternate phone No.                     **882887721**

- Mobile                                  **9920660522**

- IQAC e-mail address                     **iqac@patuck.edu.in**

- Alternate e-mail address                **renita.vazirani@patuck.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**
https://www.patuck.edu.in/wp-content/uploads/2024/11/AQAR_YEARLY-STATUS-REPORT-2022-2023.pdf

**4.Whether Academic Calendar prepared during the year?**     **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:
http://media.patuck.edu.in/AQAR%2023-24/Academic%20Calendar%2023-24%20(1).pdf

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|----------------------|---------------|-------------|
| **Cycle 1** | **C** | **1.72** | **2010-2011** | **04/09/2010** | **03/09/2015** |
| **Cycle 2** | **B++** | **2.77** | **2016-17** | **16/09/2016** | **15/09/2021** |
| **Cycle 3** | **A+** | **3.34** | **2021-22** | **07/06/2022** | **06/06/2027** |

**6.Date of Establishment of IQAC**     **08/10/2010**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| **None** | **None** | **None** | **None** | **Nil** |

**8. Whether composition of IQAC as per latest NAAC guidelines**   `Yes`

- Upload latest notification of formation of IQAC    [View File](#)

**9. No. of IQAC meetings held during the year**   `04`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report    No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?**   `Yes`

- If yes, mention the amount   `Rs. 30,000/-`

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- `Successful Conduct of the NAAC Sponsored Seminar in August 2023`

- `Inclusion of Bloom's Taxonomy in the Teaching-Learning and Evaluation of students`

- `Conduct of internal Academic, Financial and Administrative Audits`

- `Deputations of Teachers to enhance self-development and easy implementation of NEP guidelines in the College`

- `Conduct of training sessions for Teaching and non-teaching staff members for enhanced productivity`

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Enrollment Enhancement in Certificate & Value Added Courses | In AY 22-23, the enrollment for skill development courses was 343 and in AY 23-24 the enrollment increased to 397. |
| Commencement of New Programs | Application has been submitted to the designated authority for the same |
| Research Enrichment Among Students | Students were encouraged to participate in research paper presentations, write research papers for the College in-house journal, participate in Aavishkar, the Research Convention of the University of Mumbai. Also Activities like reviewing scholarly journals and magazines were conducted for students. |
| Enhanced Collaborations | The total MoUs entered into were 10 and it had a larger variations of areas of collaborations |
| Enhancing industry associations | Associations were enhanced through Expert Sessions, Panel Discussion, Seminars and Internships |
| Applying an application-based evaluation system | The Bloom's Taxonomy method of paper-setting was introduced |
| Increasing participations in extra-curriculars | Participation of students in Sports and Cultural events was encouraged for both levels, inter as well as intra-collegiate |
| Conduct of AAA | The Academic and Administrative Audits were conducted by external experts on November 4, 2023 |

**13.Whether the AQAR was placed before**    Yes

**statutory body?**

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| **IQAC** | **10/11/2023** |

**14.Whether institutional data submitted to AISHE**

| | |
|---|---|
| **Part A** | |
| **Data of the Institution** | |
| **1.Name of the Institution** | Patuck-Gala College of Commerce & Management |
| • Name of the Head of the institution | Dr. Meeta Seta |
| • Designation | Principal In-charge |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | +918828877021 |
| • Mobile No: | 9167232152 |
| • Registered e-mail | patuckgala.degreecollege@gmail.com |
| • Alternate e-mail | meeta.seta@patuck.edu.in |
| • Address | Patuck Campus, 100, Nehru Road, Rustomba Patuck Marg, Vakola Bridge, Santacruz (E). |
| • City/Town | Mumbai |
| • State/UT | Maharashtra |
| • Pin Code | 400055 |
| **2.Institutional status** | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | Self-financing |
| • Name of the Affiliating University | University of Mumbai |

| | |
|---|---|
| • Name of the IQAC Coordinator | **Renita Vazirani** |
| • Phone No. | **9920660522** |
| • Alternate phone No. | **882887721** |
| • Mobile | **9920660522** |
| • IQAC e-mail address | **iqac@patuck.edu.in** |
| • Alternate e-mail address | **renita.vazirani@patuck.edu.in** |

| | |
|---|---|
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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **None** | **None** | **None** | **None** | **Nil** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |
| • Upload latest notification of formation of | View File |

| IQAC | | |
|---|---|---|
| **9.No. of IQAC meetings held during the year** | 04 | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
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| • If yes, mention the amount | Rs. 30,000/- | |

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• Inclusion of Bloom's Taxonomy in the Teaching-Learning and Evaluation of students

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| | |
|---|---|
| **13.Whether the AQAR was placed before** | **Yes** |

**statutory body?**

- Name of the statutory body

| Name | Date of meeting(s) |
| --- | --- |
| IQAC | 10/11/2023 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
| --- | --- |
| 2022-2023 | 31/01/2024 |

## 15.Multidisciplinary / interdisciplinary

Our College is multidisciplinary as it offers programs of B. Com. where the student graduates to specialize in Accountancy. We also offer the BMS program where the student can specialize in marketing management and the third program we offer is B. Com. (B&I) in which the student graduates by specializing in Banking & Insurance aspects. These programs are inter-disciplinary as, the B. Com. program imparts to the students knowledge of marketing management, HR management, community engagement and service, environmental education and value-based education. Similarly the BMS and B. Com. (B&I) programs also impart knowledge of other disciplines like marketing management, HR management & OB, production and quality management, environmental education and supply chain management. The interdisciplinary knowledge enables the students to not only search and opt for a variety of careers after their Graduation, but also helps them decide what line of further education they may be interested to take up.

## 16.Academic bank of credits (ABC):

The College has planned and made provisions for digitally storing the academic credits of the student. A students' academic history shall be digitally maintained in a central data management system. With the multiple exit options, the students will be provided with the academic credits earned at each exit option. During the year the process began with the creation of students' individual account.  Most of the students have availed the facility of Academic Bank of Credits (ABC).

## 17.Skill development:

The Skill Development Committee at the College curates and

conducts skill-based courses for the students. These courses are well crafted to suit and enhance the caliber of the students. The courses imparted are in the areas of Graphic Designing, Tally ERP9 with GST, Fine Arts, Performing Arts, Front Office Executive Course, MS Excel, Personality Development and more. The Teachers are actively involved in the design of the curriculum along with corporate professionals where applicable. The recent trends and the issues faced by students are considered while developing the courses. The Committee also conducts Seminars and Workshops for developing students' skills for their holistic development. The College also conducts capacity building programs to impart requisite skills to the students.

## 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our students are provided with understanding of the course topics in prominent Indian languages like Hindi and/ or Marathi. Our teachers organize a special engagement with those students so that they get better clarity of the topics. Our College encourages students to participate in writing book reviews, article writing, essay writing, etc. in other than English language. At inter –collegiate level, we encourage students' participation in non-English language for debate, elocution and storytelling competitions. The Cultural Committee of our College organizes several activities to engage students in different cultural dimensions of our country. The activities include traditional day, folk dance, patriotic singing, etc. The Marathi Basha Divas is also celebrated since it is the local state language. The College is prepared for appropriate integration of Indian knowledge into its education system.

## 19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our College has taken the imitative to adopt Outcome Based Education (OBE) approach. Under the guidance of the IQAC, our College plans Course delivery and assessment to achieve stated objectives and outcomes. The Course Outcomes are aligned with Program Outcomes. Several department meetings are conducted with IQAC members to design and revise the outcomes. The Examination Committee is involved to measure attainment of COs and POs. Through OBE, the College facilitates developing graduate attributes like inter-disciplinary knowledge, problem solving skills, effective communication, life-long learning, ethics, and environment and sustainability

## 20. Distance education/online education:

**The College is prepared to provide online education to students through Google platform. The College conducts online lectures, online student evaluation, and also other academics activities, as is deemed suitable by the subject Teacher. Online education increases access to quality higher education.**

# Extended Profile

## 1.Programme

| 1.1 | **120** |
|-----|---------|
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|-----------|
| Data Template | <span style="color:blue">View File</span> |

## 2.Student

| 2.1 | **713** |
|-----|---------|
| Number of students during the year | |

| File Description | Documents |
|------------------|-----------|
| Data Template | <span style="color:blue">View File</span> |

| 2.2 | **0** |
|-----|-------|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|-----------|
| Data Template | <span style="color:blue">View File</span> |

| 2.3 | **203** |
|-----|---------|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|-----------|
| Data Template | <span style="color:blue">View File</span> |

## 3.Academic

| 3.1 | **16** |
|-----|--------|

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2

Number of Sanctioned posts during the year

**16**

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

4.1

Total number of Classrooms and Seminar halls

**19**

4.2

Total expenditure excluding salary during the year (INR in lakhs)

**71.71**

4.3

Total number of computers on campus for academic purposes

**148**

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The Institution ensures effective curriculum delivery through a well-planned and documented process. Our College follows the curriculum designed by University of Mumbai. Some of the academic bodies like IQAC, CDC, and Industry Alumni Board (IAB) of the College have representation from industry and NGOs to facilitate the faculty members to upgrade their exposure to the industry and social needs for incorporating in the curriculum. Also, the College deputes teaching faculty for workshops related to syllabus to understand the working of NEP framework. Every faculty member prepares and submits their teaching plan. The faculty members discuss COs, POs and PSOs during the lectures. Moderators are invited in order to ensure effective assessment and effective curriculum delivery. Our faculty members are deputed to other**

colleges for moderation. Department meetings are conducted to discuss departmental academic planning. IQAC takes an undertaking of syllabus completion from the teachers during the end of each academic term. The effectiveness of the curriculum delivery is also assessed through student feedback. The feedback is through online mode. The effectiveness of the curriculum delivery is also assessed through the students' performance in the Unit test/ Term end examination.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.patuck.edu.in/wp-content/uploads/2024/02/IQAC_Members_2023-24.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar including for the conduct of CIE. Every Academic Year and Term, Academic Calendar is prepared. The academic calendar is uploaded on the website for the benefit of the students. IQAC monitors the compliance of the academic calendar by every department and faculty. The Examination Committee prepares the schedule of Continuous Internal Evaluation (CIE) for all the Programs. The teachers inform the students about the schedule of CIE and the mode of its conduct. The schedule of CIE is displayed on the College website as well as their respective class notice boards. The Examination Committee monitors the conduct of CIE. A record of students' marks is maintained by the Examination Committee and the course teachers. The teachers update the records time-to-time as and when the exams take place. Thus, CIE provides a complete academic track record of the student during the academic year. This is also discussed with the parents, whenever required.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | http://media.patuck.edu.in/AQAR%2023-24/Academic%20Calendar%2023-24%20(1).pdf |

| 1.1.3 - Teachers of the Institution participate | A. All of the above |
|---|---|

| | |
|---|---|
| **in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | |

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

08

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

461

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

305

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The Institution offers courses that integrate cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum
- As a part of professional ethics, the students are introduced with the concepts of group dynamics, organizational power and politics, organizational culture.
- Professional ethics enable students to respect the consumers and citizens of the country.
- The College through its course curriculum has introduced the concept of human rights constituents with special reference to Fundamental Rights stated in the Constitution.
- They are explained about controlled use and not to misuse technology.
- The students learn about laws related to industrial relations and industrial disputes, employee health, safety and welfare, compensation management and social

legislations.
- **The students are encouraged to develop and maintain financial ethics and integrity in their profession. Hence, a course on Auditing is offered to the students.**
- **B.Com. (B&I) program has a course on Principles and Practices of Banking and Insurance which acquaints students about insurance and banking regulations.**
- **Cross-cutting issues are integrated in Add On Courses like Foundation of Human Behavior (caters to cross cutting issue of Human Values), Personality Development to further sensitize the students.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**25**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**715**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.patuck.edu.in/wp-content/uploads/2025/01/1.4-Currciculum-feedback-report-2023-24-fro-website.pdf |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

**2.1.1.1 - Number of sanctioned seats during the year**

**301**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Institutional data in prescribed format | [View File](#) |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution evaluates students' learning levels by categorizing them based on their performance in qualifying exams during admission. Their percentage scores determine this categorization: 75% and above are classified as advanced learners, scores above 50% but below 75% are considered average learners, and scores below 50% are identified as slow learners. This classification is shared with the IQAC, enabling them to recommend and organize targeted programs tailored to each group's needs throughout the academic year.**

- **Special Activities/ Programmes for Advanced Learners include:**

**1. Academic Performance Meetings**

**2. Students Journal Publication**

**3. Student Articles in Magazine**

4. **Student Deputed for Seminars, Conferences and Competition**

   • **Special Activities/ Programmes for Slow Learners include:**

1. **Bridge Course**

2. **Counselling and Guidance**

| File Description | Documents |
|---|---|
| Link for additional Information | https://www.patuck.edu.in/counselling-guidance-cell/ |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 713 | 16 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college ensures an exceptional teaching-learning experience for both teachers and students, fostering an environment that encourages educators to enhance students' learning experiences. Teachers adopt student-centric teaching methodologies during classroom sessions and co-curricular activities to create an engaging and effective learning environment. Key initiatives include:

   • Each department organizes two co-curricular activities per academic term, encouraging students to participate in activities such as quizzes, debates, elocution, and essay writing.
   • Case study discussions and presentations are integral to the curriculum for BMS and B.Com. (B&I) students.
   • Industrial visits are arranged to provide practical exposure to students.

- Students are encouraged to attend seminars, conferences, and workshops to gain insights into topics related to event themes.
- Curriculum delivery includes project work, presentations, and assignments to enhance students' academic and practical understanding.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Link for additional information | http://media.patuck.edu.in/AQAR%2023-24/Academic%20Calendar%2023-24%20(1).pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All teachers are proficient in using ICT tools, which significantly enhance the teaching-learning process. The following resources are available to support this approach:

- **ICT-Enabled Classrooms:** All classrooms are equipped with smart class technology and Wi-Fi connectivity. Teachers utilize these tools to deliver lectures effectively.
- **Academic Videos:** Teachers show academic videos online in classrooms. The college has also created a YouTube channel, Lecture Series at Patuck, to share educational content.
- **NDLI, Kindle, and Tablets:** Students and teachers are encouraged to access open educational resources through the National Digital Library of India (NDLI).
- **Computer Labs:** The college provides well-equipped computer labs with Wi-Fi and projector screens to facilitate hands-on learning.
- **Class WhatsApp Groups:** Dedicated class WhatsApp groups are maintained for seamless communication and academic notifications.
- **College Email IDs:** Both teachers and students are provided with official college email IDs for professional communication.
- **Google Classroom:** Google Classroom is used as a Learning Management System (LMS) to streamline teaching and learning processes.
- **College Website:** The college website features curriculum-related articles and additional resources under sections like Student Bulletin Board and Accounting Times, offering

**students an enriched learning experience.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.patuck.edu.in/classrooms-seminar/ |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

**16**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | **No File Uploaded** |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**16**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

## 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

`04`

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

`166`

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The internal examination schedule is included in the academic calendar and is made available at the beginning of the academic year. Examination-related notices, including rules and timetables, are communicated through the college website, WhatsApp groups, and Google Classrooms.**

**Key aspects of the process include:**

- **The paper pattern and module-wise mark distribution are shared well in advance during orientation sessions.**
- **The examination schedule is posted on WhatsApp groups and Google Classrooms, and notices are also circulated in classrooms. Two internal examinations are conducted each semester.**
- **Any changes to schedules, patterns, or methods are promptly communicated to students via official email, WhatsApp, and**

- Google Classroom, and are further clarified by course teachers.
- University circulars related to examinations are shared with faculty, administrative staff, and students through WhatsApp groups.
- Course teachers provide updates to students about their attendance and performance in internal examinations during online sessions. Additional tests are arranged for students who were absent.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://www.patuck.edu.in/exam-schedule/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college employs a transparent, time-bound, and efficient process for addressing grievances related to internal examinations. The internal assessment methods include class tests, case studies, projects, and assignments.

To ensure fairness and transparency:

- Test solutions, along with the questions, are discussed with students after the test to maintain clarity and uniformity in assessment.
- Faculty members evaluate the test papers within a week of completion.
- The Examination Committee verifies all internal evaluations to ensure accuracy and consistency.
- Students are encouraged to interact with their teachers to address and resolve any grievances related to their assessment

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://www.patuck.edu.in/exam-schedule/ |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes (COs) are defined for every course offered within the program. The Head of the Department (HOD) collaborates with subject faculty to discuss and frame these outcomes.

Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) for all programs are clearly articulated and prominently displayed on the college website. These are communicated to both students and faculty to ensure clarity and alignment.

As part of the teaching plan, faculty members provide a detailed session outline of the syllabus, initiating discussions on the Course Outcomes (COs) with students. HODs and faculty members also raise awareness about POs, PSOs, and COs during their interactions with students. Class teachers, mentors, and course coordinators further emphasize the importance of attaining these outcomes, ensuring students understand their relevance and purpose.

Program Outcomes (POs) are broad objectives that outline the professional skills and achievements the program aims to instill in students by its conclusion. The institution ensures that all POs, PSOs, and COs are effectively communicated and made accessible to students and faculty via electronic media, particularly on the college website.

https://www.patuck.edu.in/wp-content/uploads/2023/12/POs-PSOs-COs.pdf

In all the interactions with the students, awareness on POs, PSOs and COs is consciously promoted.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | [https://www.patuck.edu.in/wp-content/uploads/2023/12/POs-PSOs-COs.pdf](https://www.patuck.edu.in/wp-content/uploads/2023/12/POs-PSOs-COs.pdf) |
| Upload COs for all courses (exemplars from Glossary) | [View File](#) |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a robust system for assessing the attainment of Course Outcomes (COs), Program Specific Outcomes (PSOs), and Program Outcomes (POs).

Mapping Outcomes: The IQAC and departmental members are responsible for mapping COs with PSOs and POs to ensure alignment and coherence.

Attainment of Course Outcomes: COs are measured through various parameters, including syllabus coverage, completion status, continuous internal evaluations, question paper design, result analysis, and overall performance in assessments.

Attainment of Program Specific Outcomes (PSOs): PSOs are evaluated by aggregating the results of all courses within a program for individual students, followed by calculating the average performance of all students in the program.

Attainment of Program Outcomes (POs): POs reflect the broader contributions made by students, such as knowledge discovery, problem-solving, and developing new perspectives.

Feedback System: An online student feedback system provides critical insights into course relevance, availability of course materials, and the course's employability value. This feedback helps the college assess its learning outcomes effectively and make informed improvements to its programs.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://www.patuck.edu.in/wp-content/uploads/2023/12/POs-PSOs-COs.pdf |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

87

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://www.patuck.edu.in/wp-content/uploads/2025/01/Annual-Report-23-24-1.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://media.patuck.edu.in/AQAR%2023-24/Criteria%202/SSS%20AY%2023-24.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

08

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

04

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers**

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

**13**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

We at PATUCK emphasize on developing the social quotient of students alongside their academics and co-curricular. The extension and outreach activities as listed below, have enabled students to be aware of their civil duties, conserving and preserving the environment, uplifting rural areas and also maintaining hygiene and good health practices.

Health Campaigns: There were awareness programs for HIV-AIDS and to lead a healthy lifestyle by staying away from toxic food items. Blood donation drives were also conducted.

Civil Duties: Rallies for Road Safety, helping the Vakola Police in traffic controlling during major festivals, displaying our respect to the Indian Army by celebrating Raksha Bandhan with them, were some of the activities.

Cleanliness and Green Drive: Students were involved in cleaning and greening the College campus. Plants were grown and maintained around the College campus. They also initiated cleaning public places like nearby skywalks and railway stations, of the litter.

Neighbourhood Assistance: Beaches were regularly visited by students and the litter was done away with. The Swachha Bharat Abhiyan contributed to the upkeep of areas near the College campus. Paper bags were made and distributed to vendors in the college vicinity to enable a plastic free area.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/wp-content/uploads/2025/01/NSS-Report-23-24.pdf |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

`01`

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

`45`

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in**

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2305

| File Description | Documents |
| --- | --- |
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

| File Description | Documents |
| --- | --- |
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

07

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Patuck College has a well-developed high-tech campus of 5438.20 sq.mt. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives.

The infrastructure facilities and learning resources are categorized as under:

1. Learning Resources include resources and infrastructure required for library, computer Labs, classroom teaching, events, meetings, and conferences.

2. Support facilities include canteens, convocation hall, Conference halls, committee rooms, Rock Garden, biodiversity campus, Artificial Sports Turf, and sports ground.

3. Utilities include safe drinking water, restrooms, and CCTV surveillance.

The Institute has a policy for the creation and enhancement of infrastructure to promote a good teaching learning environment. Some of the recent initiatives taken are as follows:

1. Upgradation of IT infrastructure regularly in view of the recent developments and advancements in technology to meet the teaching – learning requirements.

2. Upgradation of Learning Management System (LMS).

   3. **Modernization and upgradation Security Surveillance system.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Paste link for additional information | https://www.patuck.edu.in/classrooms-seminar/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**To facilitate sports College has one large playground 1189.15 sq. mts. (rear side) and 1 Sports Turf 588.63 sq. mts. (front side), with provision for multiple games, such as, Net Cricket, Football, Volleyball, Badminton, Kabaddi, Kho-Kho and more. A sports room facilitates for indoor games like Carrom, Chess and Table Tennis. Separate room is provided for girls and boys.**

**A state-of-the-art Auditorium equipped with air-conditioners, speakers, lighting facility, OHP and huge stage is for organizing cultural events and Yoga. Two Conference Rooms are used for conduct of co-curricular activity.**

**Students are encouraged to participate in intra-collegiate and inter-collegiate sports and cultural events. Special efforts are put in to train and groom students before they represent the College at various external events, a major one being, the Zonal and Inter-Zonal National Youth Festivals organized by the University of Mumbai. Similar efforts are also put in for external sports events. In the AY students won several awards.**

**College feels responsible to make the girl students more capable to protect themselves and hence special sessions on self-defence are organized.**

**Civil sense is instilled in students through celebrations of the Independence and Republic Days. Performances are readily staged when required especially on Commemorative days.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://www.patuck.edu.in/photos/](https://www.patuck.edu.in/photos/) |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**19**

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

**19**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://www.patuck.edu.in/classrooms-seminar/](https://www.patuck.edu.in/classrooms-seminar/) |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**31.60**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Upload audited utilization statements | [View File](#) |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | [View File](#) |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College uses the iSLIM software (1.7.4 version) which is fully automated. iSLIM follows a modular approach and offers the essential modules like Acquisition, Cataloguing, Circulation and Serials. It automates routine tasks such as cataloguing and circulation, freeing librarians to focus on more value-added activities. The following software is innovative, responsive technology that is scalable and adaptable to your unique requirements.

The application of barcode technology is implemented in the library for the distribution system which is most successful due to its properties of speed, accuracy, and reliability. Post implementation of Library Management System it helped library to manage their operations more efficiently. With the help of these key features, library can offer an enhanced experience for their patrons while optimizing their internal operations. Online Member Registration module assists the potential members to register online and acquire library.

The software can also produce a set of statistical reports about the usage of the library. Utilities (UTL) module enables to set up all the preferences and master's that will be used across all applications in the software.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | http://103.123.224.213/iSLIM/login.aspx?ReturnUrl=%2fiSLIM%2f |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | A. Any 4 or more of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.44

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

80

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority for up-gradation of IT facilities. Regular updating is done in facilities at institute level as well as department level. The description of the same is provided below.

**Internet Connection: The institute regularly updates the internet connection every year**

**No. of Systems: Institution has a total of 148 computers for students& staff. Firewall/Security: Institution uses firewall service from Sophos-XG210 with Full guard subscription for 3yrs and the support license are Renewed regularly along with the AMC.**

**Wi-Fi Facility: Institution has provided Sophos/Cisco/D-Link Access point in and around campus for all staffs and students. Networking Peripherals: Institution has networking switch provided by CISCO SG 300 & DLINK of speed 1 GBPS.**

**Audio-Video : The audio-visual setup enables the institute to often arrange workshops conducted by various departments via video conferencing.**

**In-house IT team maintains all IT equipment's, call logging mechanism is maintained through complaint register/IT support email and the same is monitored by Lab assistants.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Paste link for additional information | [https://www.patuck.edu.in/infrastructure/]() |

## 4.3.2 - Number of Computers

**148**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Student – computer ratio | [View File]() |

| 4.3.3 - Bandwidth of internet connection in the Institution | A. ? 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**40.11**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.**

**Classroom management:**

**The classrooms are well equipped with all modern technology like the ICT and mic systems for effective teaching. CCTVs are installed in each classroom to ensure safety of students, teachers, and equipment.**

**Library:**

**Library has defined five major functions as below and each have defined standard procedures. The library works effectively and serves its patrons for information requirements.**

**1. Acquisition/ Processing Section**

**2. Circulation Section**

**3. Serial Section**

**4. Reference Section**

**5. Digital Section**

**Sports:**

**Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students. Coaches are appointed for events where there is good student representation. International Yoga Day is regularly celebrated to ensure fitness of students.**

**Computers:**

**There is in place an Annual maintenance contracts for software used, Biometric and Fire extinguishers. Policy is developed to maintain a balanced student and computer ratio, so that all students can be benefited for their development. Website is maintained and updated by professional vendor. An app is adopted to keep parents and students informed about attendance.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.patuck.edu.in/infrastructure/ |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**17**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**163**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to institutional website | https://www.patuck.edu.in/capacity-building-programs/ |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

`852`

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

`852`

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | `A. All of the above` |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**22**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**30**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**02**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**4**

| File Description | Documents |
| --- | --- |
| e-copies of award letters and certificates | [View File](#) |
| Any additional information | [View File](#) |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution fosters student representation and participation in administrative, co-curricular, and extracurricular activities, following established norms.

At the start of each academic year, the College forms a Student Council as per University regulations. The Council comprises student representatives from each class and includes key roles such as Sports Head, Cultural Head, DLLE Head, and NSS Head. Each committee nominates two heads—one male and one female—who serve on the Student Council. The Council is led by a President, followed by a Secretary, with positions for a Ladies Representative and a Reserved Category Representative.

Students are also represented in academic and administrative bodies such as the College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Internal Complaints Committee (ICC), Cultural Committee, DLLE, Discipline Committee, Library Committee, NSS, Scholarship & Freeship Committee, Skill Development Committee, Sports Committee, and Women's Development Cell. Students contribute their opinions and participate in decision-making during meetings.

The Student Council plays a key role in organizing and overseeing co-curricular and extracurricular activities within the College. The members regularly conduct meetings with the Principal's Nominee and other faculty representatives of the Student Council. The minutes of these meetings are carefully documented and maintained by the Student Council.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/student-council/ |
| Upload any additional information | View File |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**99**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In the A.Y. 2023-24 our registered Alumni Association's (Mitra Niketan) organized several successful events to strengthen the bond between alumni and current students.

On July 8,2023, the Alumni Association and Sports Committee hosted a "FootballTournament" on the collegeturf, allowing alumni to reconnect with oldfriends and enjoy a day of football. The event was a great success, with alumnireliving their college memories.

On September 28, 2023, the Association held an Online Ganesh Pandal Decoration Competition, where alumni submitted photos of their home decorations. Judged by Mr. Ganesh Gaidwad, the

competition focused on creativity, materials, and eco-friendly designs.

In January 2024, a seminar titled "The Role of HR in Shaping Candidates' Futures" was organized for B.Com, BMS, and B.Com (B&I) students. Alumna Ms. Gunjal Tandlkar (BMS 2018) led the session, providing insights on HR's role in mentoring and career growth. A follow-up session was requested by students.

On February 10, 2024, an Indoor Sports Event took place in the College Sports Room with games like Carrom, Chess, and Table Tennis. A second HR seminar was held on February 24, 2024, for third-year students.

The total financial contribution for the year was Rs. 17,825/-.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/alumni/ |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision " TO INNOVATE, ENHANCE,EMPOWER AND EXCEL IN INNOVATION"

a.Nature of Governance-Administrative governance relates to the management of administrative process in the College. Non teaching staff members play a vital role in ensuring smooth conduct of administrative work. The organizing body provides a broad framework for strategic direction and performance of the Institution.

**b. Perspective plan: The College has a perspective plan like effective implementation of NEP, student support for holistic development, augmenting ICT for better and administrative systems etc. The College aims to provide skill based courses to the students and also focusing imparting research in teaching learning process.**

**c.Participation of teachers in decision-making process: Teachers participate in strategic decision-making bodies like IQAC and CDC by being its member. The College conducts regular staff meetings where the opinion and suggestion for all teachers are invited to arrive at any academic and administrative decisions.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/wp-content/uploads/2024/02/Vision-Mission.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Decentralization: The top management believes in decentralizing authority and decision-making for the smooth functioning of the College.The Vice Principal, Co-ordinator and Departmental in-chargesare given autonomy and authority to make and implement decisions for improving the academic performance. The Committee Conveners also have the authority to organize and execute their co-curricular and extra curricular activities with the approval of the Principal.This decentralized approach promotes effective decision-making and a streamlined organizational structure.**

**Participative Management:The college encourages participative management by involving staff and students in decision-making processes. Staff members actively contribute to key bodies like CDC and IQAC, with regular meetings held by the Principal to gather their input on academic and administrative matters. Additionally, Student Council meetings provide a platform for students to share feedback and influence the implementation of college policies and plans.**

**Casestudy :The decentralization and participative management approach implemented by the IQAC in organizing theNAAC-sponsored Seminarproved to be a significant factor in its success. IQAC**

**formed specialized committees, comprising faculty and student volunteers, to manage different aspects of the event. The efficient division of labor, regular communication, and collaborative spirit resulted in the seminar's successful execution, fostering ownership and accountability amongstparticipants.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/committee-members/ |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The emphasis of perspective plan includes in areas like Application of the provisions of National Education Policy 2020, Introduction of professional programmes and skill development courses, Provision of student support for their holistic development, Networking with corporate entities and associations, Augmenting infrastructure including ICT, Promotion of e-governance in the campus, Encouraging green practices in the campus**

**Activity: Skill Development Certificate Programmes**

**The Skill Development Committee of our college plays a pivotal role in enhancing the skills of our students by integrating core values, cultural awareness, human and social values, and contemporary job-relevant certifications. These carefully designed courses offer students the opportunity to explore new career avenues while honing their skills beyond traditional academic boundaries. The college collaborates with in-house experts, renowned organizations, and corporate executives to conduct these certificate programs, ensuring that students receive practical, real-world insights. Additionally, these courses equip students with valuable industry skills, making them more competitive in the job market. By fostering both personal and professional growth, the committee supports students in becoming well-rounded individuals ready to face future challenges with confidence.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.patuck.edu.in/certificate-courses/ |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the Institution is stated below:

Organizing Body- The Organizing Body is the apex of the institution.

Principal- executes the decision which is taken the Organizing Body in consultation with the Chairman. She follows the guidelines with the University regulations and other regulatory bodies.

Vice-Principal- plays an apex role by co-coordinating with the teachers for smooth conduct of curricular, co-curricular and extracurricular activities of the College.

College Development Committee -The College has framed CDC as per Maharashtra Public Universities Act 2016. IQAC: It is constituted as per NAAC guidelines. It emphasis on academic and administrative matters of the College.

Department -The Head of the Department ensures smooth functioning of the Department by monitoring the lecture delivery, academic activities, teaching learning process etc.

Committee -Several committees are formed for the smooth conduct of curricular and co-curricular activities for the development of the College. The Convenor of the Committee takes up regular meetings and coordinates with the members regarding the activities which need to be conducted.

Non-teaching staff -The non-teaching staff looks after the administrative and account matters of the College. The Head clerk monitors the work done by the non-teaching staff.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/governing-body/ |
| Link to Organogram of the Institution webpage | https://www.patuck.edu.in/wp-content/uploads/2024/02/organogram.jpg |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute offers several welfare measures for its teaching and non-teaching staff:

Provident Fund: Staff receive provident fund benefits as per statutory norms. Gratuity Scheme: Gratuity is provided under "The Payment of Gratuity Act." Maternity and Paternity Leaves: Both female and male staff are entitled to maternity and paternity leave according to College policy. Compensatory, Medical Duty, and Study Leaves: Staff are eligible for these leaves per the College Leave Policy. Fee Concession for Ward of Staff Members: A 25% tuition fee concession is given to staff members' children. Uniform and Washing Allowance for Class IV Employees: Class IV staff receive uniforms and umbrellas during the monsoon. Free Parking Facility: Staff are provided with free parking on campus. Staff Conveyance: Non-teaching staff living far away get first-

**class railway passes. Sponsorship for Seminars, Conferences, Workshops & FDPs: Staff can attend professional development activities with sponsorship. Research-related Incentives to Teachers: Teachers completing PhDs or publishing research are incentivized. Appreciation to Performers: High-performing staff are rewarded each term. Bonus for Festival Celebration: Staff receive a Diwali bonus. Internal Complaint Committee (ICC): The ICC handles prevention of workplace harassment.**

**These measures highlight the Institute's commitment to staff welfare and professional growth.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/staff/ |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**16**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**8**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**4**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The IQAC, in collaboration with the Feedback Committee, oversees the performance appraisal system for both teaching and non-teaching staff.**

For Teaching Staff: The appraisal involves feedback from students, covering aspects like teaching methods, concept clarity, and interaction. This feedback is collected online through Google Forms. The Feedback Committee analyzes this data and submits a report to IQAC, where the Principal and Chairman discuss the findings with faculty. Additionally, teachers fill out self-appraisal and self-feedback forms at the end of each academic year, summarizing their performance and professional development, which are reviewed by IQAC.

For non-teaching staff: Student feedback on the quality and quantity of services provided is gathered through the Student Satisfaction Survey via Google Forms. The Feedback Committee prepares a report, which is reviewed by IQAC, who then discusses areas for improvement with non-teaching staff. Like teachers, non-teaching staff also complete self-appraisal and self-feedback forms, reflecting on their performance and identifying strengths and weaknesses. The Feedback Committee maintains these records, which are reviewed annually by IQAC to ensure continuous improvement in staff performance.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/staff/ |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College has conducted internal and external audits in the AY 2023-24. External audit was conducted by K. J. Kolah & Co., appointed by the Organizing Board. The internal audit was conducted by Mr. S V Prabhudesai. No major discrepancies were found during the audits.Auditors carried out the audit and have submitted financial reports. Financial reports reflect true and transparent pictures of the financial transaction carried out in the academic year.Such audits are conducted on a regular basis every year by the College to promote good financial governance of the Institute.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/governing-body/ |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

5.74

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following are the strategies for mobilization of funds for the College:

- Fees from the students

- Fees from Add-on Courses

- Interest from Fixed Deposits

- Funds from Private entities SPACE Program by Management

- Alumni contribution

- Funds from University of Mumbai to conduct NSS activities

- Funds from Government and private bodies towards students scholarship

- Funds received from NAAC towards conducting seminar

- **Funds from Organisations towards sponsorship for College Events**

**The following points highlight the optimal utilization of financial resources:**

- **All major capital expenditure is identified at the beginning of the Academic Year.**

- **A budget statement is prepared to get an estimate of capital expenditure. In case of major expenditure, estimation is prepared by the concerned department and committees and approval is sought from the Principal.**

- **In case of minor expenses, the departments and committees take the approval from the Principal as and when required.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://media.patuck.edu.in/AQAR%2023-24/Criteria%206/6.4.3%20FEES%20FROM%20STUDENTS%20-%20Attested.pdf |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Two practices institutionalized as a result of IQAC initiatives:**

**Faculty Deputation- The College IQAC facilitated various professional development opportunities for faculty through workshops, seminars, and webinars on topics such as NEP 2020, data visualization, research writing, and blended learning. Faculty members participated in short-term courses, refresher programs, and national-level seminars, including UGC-sponsored initiatives. These programs aimed to enhance skills and knowledge in areas like Indian Knowledge Systems, commerce, accountancy, and leadership. Additionally, faculty attended specialized sessions on digital libraries, data analysis, and curriculum design to stay updated with current trends and improve their teaching and research**

capabilities.

Industry AdvisoryBoard: The Industry AdvisoryBoard, as an initiative by the Internal Quality Assurance Cell (IQAC), bridges the gap between academia and industry by fostering collaboration between alumni and industry professionals. This board provides valuable insights into current industry trends, enhances curriculum relevance, and offers networking opportunities for students and faculty. Departments conducted innovative activities to enhance the quality of education. By involving alumni and industry experts, the initiative enhances teaching, learning, and employability, while continuously improving the institution's academic offerings to meet evolving industry needs.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/wp-content/uploads/2023/12/Industry-Advisory-Board.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC aligns with the Vision of the Institution and reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. Below are the two examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC:

Fostering Advanced Learning:Advanced learners from the second and third-year classes are selected for Academic Performance Improvement Meetings (APM). Weekly sessions with class in-charges offer guidance, extra practice questions, and curriculum support. Faculties from all courses assist in resolving academic challenges. Additionally, students are encouraged to engage in research activities such as Publication Review, the Avishkar Research Convention, and publications in the college journal Prasuvidha, fostering their academic growth and research skills.

Application of Bloom's Taxonomy: The IQAC and Examination Department organized Bloom's Taxonomy sessions for faculty members to enhance their pedagogical skills. These sessions focused on applying Bloom's Taxonomy principles in the creation of question

**papers. Faculty members were trained to design assessments that align with varying cognitive levels outlined in Bloom's Taxonomy, facilitating a deeper understanding of students' learning progress. This approach enables subject-specific faculty to better gauge and address the complexity of student comprehension, fostering improved educational outcomes through structured and effective evaluation methods.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.patuck.edu.in/research-publication-cell/ |
| Upload any additional information | View File |

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.patuck.edu.in/wp-content/uploads/2025/01/Annual-Report-23-24-1.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The College has formulated and implemented Gender Policy that**

clearly illustrates our belief in gender equity.

The College offers courses that include topics related to gender equity and gender sensitization. Departments conduct co-curricular activities based on these topics. Women Development Cell of the College plays an important role in promoting gender equity and gender sensitization.

Safety and security: Ladies washrooms have sanitary napkin vending machine and incinerator. A lady security guard is appointed at the College gate. Internal Complaints Committee is constituted as per the guidelines of University of Mumbai to prevent and handle any cases related to sexual harassment at workplace.

Counselling: The College has a Counselling& Guidance Cell for mental well-being of staff and students. Developmental Counselling programme for female was organised by College in collaboration with Department of Applied Psychology of University of Mumbai.

Common Rooms: A common room for female students is attached to the ladies washroom. The female students also have separate sports room for recreation and play of indoor games.

Any other relevant information: Sports Committee conducts sports events especially for female students to encourage their participation in sports.The College encourages the female students' representation and include them as members of Students Council as per the guidelines of University of Mumbai. During the AY: 2023-24, Ms. Tanvi Patil was appointed as a lady representative in the formation of Student Council.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://media.patuck.edu.in/AQAR%202023-24/Criteria%207/7.1.1%20merged%20final%20(1).pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://media.patuck.edu.in/AQAR%202023-24/Criteria%207/7.1.1%20-%20SPECIFIC%20FACILITIES%20-%20ACTIVITES%20FOR%20WOMEN%20IN%20THE%20CAMPUS%20-%20Attested.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy** | A. 4 or All of the above |
|---|---|

**conservation measures  Solar energy Biogas plant Wheeling to the Grid  Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Our College is conscious of waste management in the campus.**

**Solid waste management: The students and staff dispose waste in dustbins kept in classrooms, staff room and office. Peons and other support staff are appointed for cleaning the classrooms and the premise. The solid waste which is non-degradable is handed over to the garbage carriers of the BMC for disposal. The degradable solid waste like dry leaves, canteen waste, etc. is disposed in the compost pits of the campus.**

**Liquid waste management: The liquid waste from washrooms is disposed through water pipelines in drainage systems. Support staff are appointed for cleaning the washrooms.**

**Biomedical waste management: College has sanitary napkin vending machines and incinerators at the ladies washrooms. The spoiled sanitary napkins are disposed through the incinerators.**

**E-waste management: Therco The Recycling Co. collectede-waste from the campus. In this case, an MoU is signed with Indian DevelopmentFoundation for e-waste disposal. The refilling of toners and cartridges of printers is outsourced which enables the reuse of the toners and reduces the e-waste.**

**Waste recycling system: Waste recycling system is not available in the campus.**

**Foundation for e-waste disposal: The refilling of toners and cartridges of printers is outsourced which enables the reuse of the toners and reduces the e-waste. Hazardous chemicals and radioactive waste management Our College does not generate any**

**hazardous chemicals and radioactive waste.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://media.patuck.edu.in/AQAR%2023-24/Criteria%207/7.1.3%20-%20Waste%20Management%20-%20Attested.pdf |
| Any other relevant information | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

**A. Any 4 or All of the above**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen          reading | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Our College is dedicated to creating an inclusive and harmonious environment towards cultural, regional, linguistic, communal, and socioeconomic diversities. The college fosters tolerance, mutual respect, and unity through various initiatives that engage students, staff, and the broader community.

Equal opportunities are provided to all students irrespective of gender, caste or nationality in providing them with facilities and in participation of students in several activities of the College.

Initiatives like the Blood Donation Drive, Disaster Management Training unites individuals from diverse backgrounds for the common cause of saving lives, Training on Road Safety and collaboration with Vakola Police for Traffic Control fosters co-operation among students from different communities for public safety.

Additionally, campaigns like Paper Bag Distribution, Fit India Run, emphasize environmental responsibility and communal harmony. Celebrating Marathi Bhasha Diwas helps students appreciate linguistic diversity and regional pride.

Through these initiatives, our College effectively nurtures an environment of inclusivity, tolerance, and community engagement, strengthening the bonds of unity across different groups and promoting social harmony.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution organizes various programs to sensitize students and employees to constitutional obligations, fostering values, rights, duties, and responsibilities. Celebration of Independence Day and Republic Day as well as innovative drives like Selfie with

Meri Mati instill patriotism and respect for the nation's democratic framework. Raksha Bandhan celebration with the Indian Army promotes gratitude and solidarity with the nation's defenders. Conduct of Mahatma Gandhi Sarvodaya Vichar Examinations and Gandhi Bhajan Sandhaya reinforces principles of non-violence and truth inspired by Mahatma Gandhi. Observance of Indian Constitutional Day educates participants about the core values enshrined in the Constitution. Certificate Programme on Foundation of Human Behaviour integrates ethical and constitutional values into education. Activities like PM Yojana Awareness Drive and Voting Awareness Sessions ensure that students from various socio-economic backgrounds are informed about government schemes and their rights. These programs effectively integrate constitutional principles with real-world engagement, shaping stakeholders into informed, responsible citizens.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The institution actively celebrates national and international commemorative days, events, and festivals to foster awareness, unity, and a sense of responsibility among students and staff. The International Yoga Day celebration promotes physical and mental well-being. Hiroshima Day is observed with a Peace Rally, encouraging reflections on global peace and non-violence. Independence Day and Republic Day celebrations instill patriotism and reverence for India's democratic values, while the Raksha Bandhan event with the Indian Army fosters solidarity and gratitude toward the nation's protectors.**

**The institution also marks NSS Day, emphasizing community service, and organizes Gandhi Bhajan Sandhaya to spread Mahatma Gandhi's teachings of truth and non-violence. The Fit India Run encourages a commitment to fitness, and events like World Emoji Day and Mathematics Day celebrate creativity and intellectual growth. Poster competitions on AIDS awareness and Computer Literacy Day programs highlight critical global and local issues. National Sports Day emphasizes the importance of physical activity, while an online essay-writing competition provides a platform for students to express their ideas and enhance critical thinking. These celebrations and events reflect the institution's commitment to holistic development, global awareness, and inculcation of values aligned with national and international significance.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1: Nurturing the Joy of Reading through Engaging Activities and Events**

**Our college fosters a love for reading through activities that encourage students to explore diverse literary works, enhancing both their academic and personal growth. Key initiatives include participation in the Research Convention, publishing papers in the College Journal, and engaging in competitions such as publication reviews and bibliotherapy activities. These initiatives promote critical thinking, intellectual growth, and deeper engagement with literature. The success of these practices is evident in increased student participation and achievements in research-oriented activities like Avishkar and Inter-Collegiate Paper Presentation Competitions, as well as positive feedback on bibliotherapy sessions. Students have demonstrated improved analytical skills, creativity, and a stronger connection with academic content. However, challenges include limited student participation due to time constraints and occasional difficulties in accessing diverse resources for bibliotherapy, limiting the full potential of these practices.**

**Best Practice 2: Instilling Human Values through Various Initiatives**

**The college instills essential human values like integrity, compassion, and community involvement through various initiatives. These include engaging students in social awareness projects, Gandhi Vichar Exams, and the Certificate Programme on the Foundation of Human Behavior. Celebrating commemorative days further promotes inclusiveness and unity. The success is reflected in improved ethical behavior, increased empathy, and active**

participation in social initiatives. Challenges include resistance to change, limited resources, and difficulties in measuring long-term impacts.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

DISTINCTIVE OUTREACH PROGRAMMES:Our institution takes pride in its unique contribution through outreach programs that foster leadership, community service, and active participation in national and social causes.

A notable example is our Blood Donation Drives, where we organized two camps, collecting 206 bottles of blood, demonstrating our commitment to saving lives and health awareness.

Our students actively participated in SRD and Avhan Camps, showcasing their dedication to community service. Our focus on student leadership is evident through our engagement with the Indian Development Foundation, empowering students to assume leadership roles.

We promote social awareness through initiatives like the Choo Machhar Campaign, focusing on hygiene and health, and the Seminar on Toxicity free food and Healthy food habits by Dr. Harish Shetty, addressing well-being

Our students also participated in the Meri Mati Mera Desh Amrut Kalash Yatra, with one student deputed to Delhi, symbolizing our engagement in national initiatives. Additionally, we contributed to the Bhandhara Construction at our rural camp site, continuing our legacy of service.

In recognition of academic excellence, one of our student received the Best NSS Volunteer award for A.Y. 2022-23, presented in August 2024, celebrating achievements in education.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

**7.3.2 - Plan of action for the next academic year**

**Strengthen Industry Advisory Board**

**Introduce contemporary Certificate programmes**

**Enhance Placement and Internship Opportunities**

**Initiate Annual Inter-collegiate Festival**

**Enhance Entrepreneurial Activities**

**Align College Curriculum with NEP guidelines**

**Obtain UGC 2(f) Recognition**

**Prepare for College autonomy**